

ESOL – Microsoft Office Language for Beginners

Our Language for Microsoft Office course can support you to access IT classes and achieve recognised qualifications. You will learn how to do simple tasks in Microsoft Word, Microsoft PowerPoint and use Microsoft Teams on a computer. You will also learn how to write and send emails. Microsoft Office for ESOL learners supports you to build your basic IT skills in preparation for an IT course

Course Address:
Scarborough Town Hall
St Nicholas Street
Scarborough
YO11 2HG

Accessible:
Yes

Days & Dates:
Monday: 1pm – 3.30pm
17th March 2025 to 12th May 2025

Costs:
Free

Course Duration:
5 weeks

