

ESOL - Microsoft Office Language for Beginners

Provided / Operated by: North Yorkshire Council - Adult Learning & Skills Service

Our Language for Microsoft Office course can support you to access IT classes and achieve recognised qualifications. You will learn how to do simple tasks in Microsoft Word, Microsoft PowerPoint and use Microsoft Teams on a computer. You will also learn how to write and send emails. Microsoft Office for ESOL learners supports you to build your basic IT skills in preparation for an IT course

Ourse Address:

Scarborough Town Hall St Nicholas Street Scarborough YO11 2HG **Days & Dates:** Monday: 1pm - 3.30pm 17th March 2025 to 12th May 2025

Costs: Free

1 Contact Details:

Phone: 01609 536066 Email: adultlearningservice@northyorks.gov.uk

Accessible: Yes • Course Duration: 5 weeks



The information provided is accurate at the time of printing (16/07/25). Please check with the provider directly for the latest information.